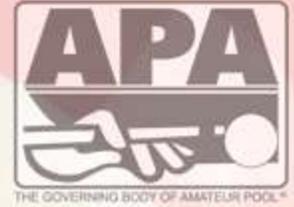


# **WELCOME!**

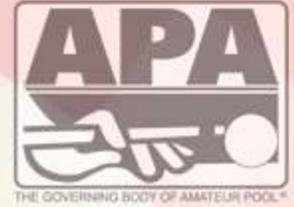
## **Team Captain**

League Operator:  
Cynthia Phillips

# League Contact Information



- ❖ Office: 510-886-POOL(7665)
- ❖ Cell: 254-743-8760
- ❖ Direct Email: [cphillips@apaleagues.com](mailto:cphillips@apaleagues.com)
- ❖ General Email: [heartofthebay@apaleagues.com](mailto:heartofthebay@apaleagues.com)
- ❖ Scoresheet email: [hotbayscoresheets@apaleagues.com](mailto:hotbayscoresheets@apaleagues.com)
- ❖ PayPal email: [hotbaypaypal@apaleagues.com](mailto:hotbaypaypal@apaleagues.com)
- ❖ Web: <http://heartofthebay.apaleagues.com>
- ❖ Member Services: <http://league.poolplayers.com>



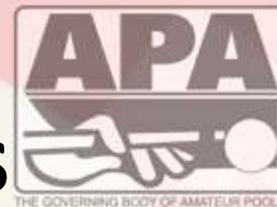
# Team Folders

## Included in your Team Folder:

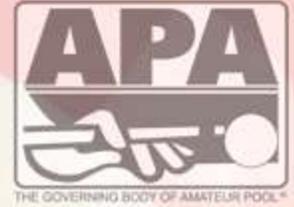
- ❖ Official Team Manual
- ❖ Local Bylaws
- ❖ Informational Fliers
- ❖ Membership Applications

All players are responsible for reading all information in the Team Folder!

# Team Captain Responsibilities



- ❖ Be in control of your teams actions
- ❖ Collect the weekly team fee and any membership dues and forward to the League Office
- ❖ Have all new members complete membership applications or join online
- ❖ Send scoresheets & team monies w/in 24 hours
- ❖ Read and understand the Team Manual
- ❖ Read and understand the Local Bylaws



# Rules of Conduct

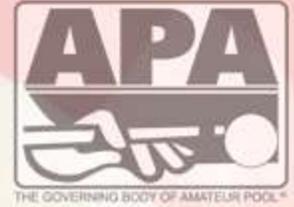
Violations of the Rules of Conduct  
will not be tolerated!

## **APA Fun Factor 5-Star Sportsmanship Program:**

- ❖ Rate the opposing team each week from 1 to 5 on the scoresheet, 5 being the best
- ❖ The team receiving the highest Sportsmanship ratings at the end of each session receives a Sportsmanship Certificate and Patch

Let's make League play FUN for all!

# Scoresheet & Game Rules



- ❖ Write legibly
- ❖ Fill in all necessary information
- ❖ Both Captains must sign the scoresheet
- ❖ Protests should be written on the back of the scoresheet
- ❖ Review basic game rules
- ❖ Within 24 hours of your match, email scoresheets to [hotbayscoresheets@apaleagues.com](mailto:hotbayscoresheets@apaleagues.com)

# Local Bylaws

- ❖ Office hours
- ❖ Inclement weather policy
- ❖ Division Reps
- ❖ League Patch Program
- ❖ Trophies
- ❖ Travel Assistance Policy
- ❖ Playoff and Tournament Structure
- ❖ Bonus Point System



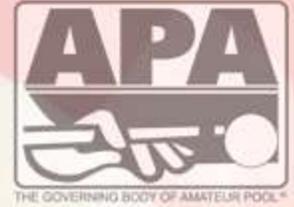
# Office Hours

- ❖ League Office hours are Monday through Friday, 11AM to 3 PM. If no one is available to take your call, please leave a message, including your phone number, and your call will be returned as soon as possible.

# Inclement Weather Policy

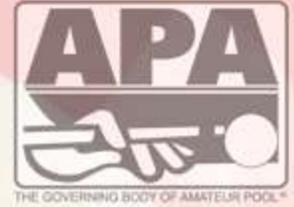


- ❖ Rescheduling for inclement weather is generally a result of snow or icy conditions, but can result from any condition that makes it dangerous for players to travel to their match locations. The League Office will use school closings and state warnings to determine whether it is appropriate to reschedule matches due to inclement weather. If you feel that weather conditions may interfere with your, or your team's ability, to get to your scheduled match location, contact the League Office for additional instructions.



# Division Reps

- ❖ The Division Representative (DR) is generally appointed by the League Operator. The DR is a person of integrity who is consistently active in the League, is a member in good standing and enjoys being more involved. The DR is knowledgeable about League affairs and may provide consultation to other members of the League. *Consultation* is the key word, because the DR does not have the authority to make rulings. However, it would be a logical choice to call your DR if you have a question on a rule, as they may be able to help.



# League Patch Program

## Patches are available for the following accomplishments:

- ❖ 8-on-the-Break: You make the 8-ball on the break.
- ❖ 8-Break-and-Run: You make at least one ball on the break and then run the rack.
- ❖ 9-on-the-Snap: You make the 9-ball on the break.
- ❖ 9-Break-and-Run: You make at least one ball on the break and then run the rack for ten points.
- ❖ Rackless Night: Your opponent didn't break during your match.
- ❖ Clean Sweep Patch: For both 8-Ball and 9-Ball matches, if a team wins all 5 matches in one night (forfeited matches do not count), each person who played that night will receive a Sweep Patch.
- ❖ Skunked: You win 20-0 in 9-Ball.
- ❖ Mini Slam: 8-on-the-Break and 8-Break-and-Run **or** 9-on-the-Snap and 9-Break-and-Run on the same League night. Not available during tournament play.
- ❖ Grand Slam: *Earning an 8-Ball Mini Slam and a 9-Ball Mini Slam within the same session.*

**All patches will be awarded at the end of session award ceremony.**



# Trophies

- ❖ End of session awards will be given out during the following session. Each member of the first place team will receive an award. In addition, each team will also receive a team award that can be put on display at their Host Location to show off their accomplishment!

# Trophy and Travel Assistance Policy



- ❖ The Travel Assistance Fund will be used to pay travel expenses actually incurred by the members of those teams advancing to the APA World Pool Championships. If a team chooses not to go to this event, the slot and the travel assistance will be given to the last team eliminated by the non-attending team on their World Qualifier board. Eligible teams and players will have their Airfare and Hotel (double occupancy) paid for before the trip to Las Vegas by Heart of the Bay APA. If a player qualifies for the trip to Las Vegas in 2 or more tournaments during the same period, the hotel stay includes nights with gaps in tournament play if needed. Heart of the Bay APA will pay all entry fees for the Las Vegas tournaments in which the teams and players qualified for during the World Qualifiers. Mini-manias and other event entries are not included in the Travel Assistance Fund. (This does not apply to player incentives that include paid entry to other events.)

# Playoff & Tournament Structure

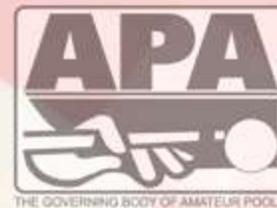


- ❖ During the last two weeks of a session's regular weekly play, a team cannot forfeit more than three individual matches. Teams who do not adhere to this rule will forfeit their eligibility in the Playoffs.
- ❖ During each session, the **1<sup>st</sup> round of Playoffs will be scheduled on the same day of the week as your regular League play.**
- ❖ **The 2<sup>nd</sup> round of Playoffs will be scheduled the week following the 1<sup>st</sup> round of Playoffs.**
- ❖ **The next session will begin the week following the 2<sup>nd</sup> round of Playoffs.**
- ❖ In accordance with Official Team Manual, **Session Playoff site selection** will be made at, or prior to, the Team Captain meeting at the beginning of the session. Teams that qualify for Playoffs will be notified of the site selection. It is possible a Playoff match will be at a neutral location, or it is possible the Playoff site might be at the home of either or both of the teams involved.
- ❖ **Player Eligibility:** Players must have played at least 4 times with the team during the session to be eligible to play in the Session Playoffs.



# Bonus Point System

- ❖ Your team will receive bonus points if **all** of the following occur:
  - Innings and defensive shots are filled in for every game
  - The winner and loser of every game is marked with the number of racks won
  - Final match score is filled in
  - Scoresheet is signed by both teams
  - All fees are up to date
  - No abusive comments are written
  - Sportsmanship ratings are filled in
- ❖ The bonus points awarded will be as follows:
  - **8-Ball - 5 Possible Bonus Points**
  - **9-Ball - 15 Possible Bonus Points**



**Good Luck  
and  
Good Shooting!**